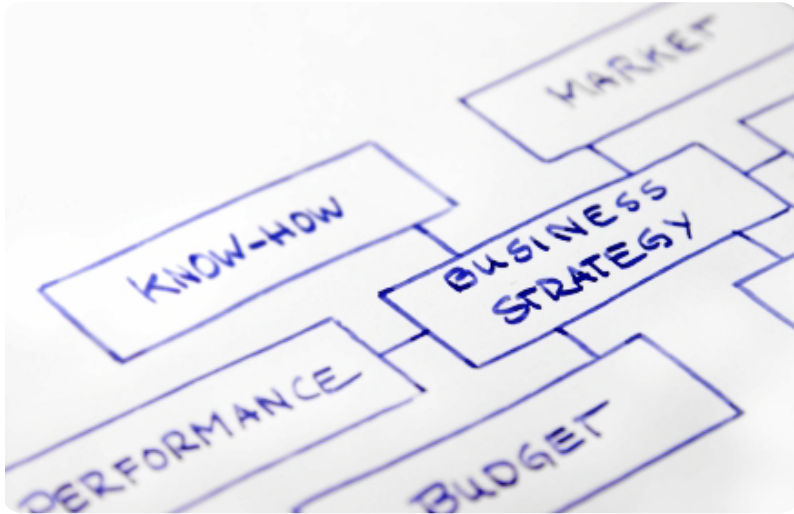


## Invu for Business

Improve your bottom line with Invu's suite of business automation and content management tools



Take control of your information by enabling quicker access to business critical information. Automate tasks, create efficiencies and boost your green credentials.

Invu for Business ensures that all your business processes run smoothly creating efficiency and reducing costs. Document management combines with content automation, workflow, collaboration and content management in line with your specific needs.

Eliminate labour intensive manual data entry, mistakes and lost documents by capturing the information as it enters the business. Invu automatically extracts the data and intelligently populates back office systems.

You can easily search and retrieve documents in seconds with Invu via your own line of business application\*. Invu stores your information in a secure repository protecting your files. Regulatory compliance is easily achieved with water-tight audit trails.

Invu's collaboration tools enable you to share information across the organisation. Invu power assists your investment in SharePoint blending powerful audit and security with joined-up discovery. Single search results from your collaboration platform and secure document store ensure that data is no longer silo-ed, but available to staff.

With Invu it takes no time at all to retrieve and validate your documents. Invu workflow automates manual processes such as invoice processing, order processing or holiday requests reducing overheads allowing your staff to spend their time more effectively.

### Features

- Document Management - Immediate access to your documents and data
- Capture - Extract key information entering the organisation
- Workflow - Accelerate your business processes simply with no development costs
- Automation - Intelligently exploit document content
- Collaboration - Unite your data and the business with extranets and intranets

### Benefits

- Secure, audited documents with quick and easy search and retrieval
- Department approvals take minutes not days with automated workflow
- Automated capture eliminates manual entry along with mistakes and lost documents
- Create your own stationary and invoices automatically and allow Invu to post or email your customer according to their requirements
- Share your organisations intelligence quickly and easily through extranets and intranets

Want to know more? Call us on 01604 859893 or visit [www.invu.net](http://www.invu.net)

“ Our turnover has expanded from £8 million to £17 million a year and that’s been achieved with the same number of clerical staff and Invu. A massive saving that keeps us competitive. ”

Northern Feathers

Invu for Business allows you to work smarter with your current tool and systems, from accounts through to ERP and CRM systems to SharePoint. Working alongside new and existing processes, Invu for Business means you access your information quicker and use it more effectively for greater efficiency and cost savings.

### Invu Document Management - Store and Discover

Can't lay your hands on a contract or spreadsheet? What about that business critical email? Invu's simple search and retrieve function means you can find and view documents immediately including emails. Content for all document types is held securely in your Invu vault, fully audited and searchable with rapid results.

### Invu Capture

A manual mailroom wastes time, money and human resources. Using Invu, incoming mail is automatically scanned and distributed to key staff. Items are no longer lost and your highly skilled personnel have extra time to spend on more productive work.

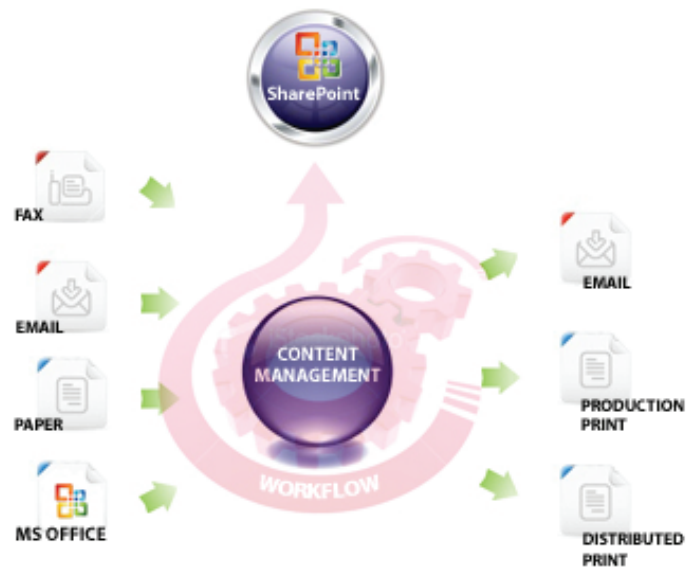
### Invu SharePoint Upgrade Pack

High quality communication is essential to the running of your business. You know more staff should increase their awareness and read, store and share your information more effectively. Most likely you will have SharePoint or be considering it, you may even have platforms for sharing content with customers and suppliers. Using Invu's collaboration tools you can share this intelligence quickly and easily using extranets and intranets.

### Invu Workflow - Automate

Similarly, manual invoice processing takes time. Using Invu, key finance information is extracted from incoming invoices, eliminating manual entry along with mistakes and lost documents, and forwarded to your accounts software. Workflow approval allows invoices to be distributed automatically for approval, reducing the amount of time chasing round the organisation.

\* Requires Invu Link or specific integration via Invu API.



### Invu Content Automation - Transform and Exploit

The cost of producing documents is increasing. Reduce your postal costs by accelerating your distribution process, creating your own stationery and invoices automatically. You won't need expensive printed stationery. Documents from Invu Document Management regenerated and issued automatically according to your customer requirements. Each document is also automatically archived within Invu. Create data-driven documents and combine transactional data with transpromotional marketing messages to increase sales within an existing customer base.

*Have you thought about...*

**Invu SharePoint upgrade pack** – Enhance communication and collaboration in your business

**Invu Email Manager** – No more valuable content trapped in personal archives; release silo-ed information

**InvuCare software maintenance** – Product support and free upgrades. Buy a multi-year contract for extra peace of mind